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करियर मार्गदर्शन पोर्टल • Career Guidance Portal
"सही मार्गदर्शन, उज्ज्वल भविष्य"

करियर शीट • CAREER SHEET

Office Assistant (Multipurpose) — Regional Rural Banks (IBPS RRB)

कार्यालय सहायक (बहुउद्देशीय) — क्षेत्रीय ग्रामीण बैंक (आई.बी.पी.एस. आर.आर.बी.)

6 Sept 2026

An Office Assistant in a Regional Rural Bank is the clerical-grade post that works in the village and small-town branch — the same branch through which a farmer's loan, a women's self-help group account and MGNREGA wages pass....

राजकीय उच्च माध्यमिक विद्यालय, जेठन्तरी

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प्रधानाचार्य, डाइट बाड़मेर
Principal, DIET Barmer



श्रीमती संघमित्रा

वरिष्ठ व्याख्याता, डाइट बाड़मेर (सहयोग)
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करियर मार्गदर्शन कार्यशाला, डाइट बाड़मेर (14–17 जुलाई 2026) में विकसित व लोकार्पित
Developed & unveiled at the Career Guidance Workshop, DIET Barmer (14–17 July 2026)

यह एक स्वतंत्र परियोजना है, जो सरकार की आधिकारिक करियर-मार्गदर्शन सामग्री पर आधारित है। • An independent project based on the Government's official career-guidance content.

1 About this career

An Office Assistant in a Regional Rural Bank is the clerical-grade post that works in the village and small-town branch — the same branch through which a farmer's loan, a women's self-help group account and MGNREGA wages pass. For a student in Barmer this is the most practical banking route on this whole portal, for three reasons. First, the posts are many: the CRP RRBs XV recruitment carries 225 posts for Rajasthan Gramin Bank alone. Second, the merit list is drawn State-wise — you compete with those who chose Rajasthan, not with the whole country. Third, there is no interview; selection is entirely by written examination, where recommendation and confidence count for nothing. The qualification is a degree in any discipline and the age band is 18 to 28.

2 At a glance

Minimum qualification	A Bachelor's degree in any discipline from a recognised University or its equivalent. Proficiency in the local language prescribed by the participating RRB is an essential qualification — Hindi for Rajasthan. A working knowledge of computers is desirable, not essential
Recruiting body	Institute of Banking Personnel Selection (IBPS), Mumbai — under the Common Recruitment Process for RRBs
Age limit	Between 18 and 28 years (as on September 01, 2026); not born earlier than 02.09.1998 nor later than 01.09.2008
Posts in Rajasthan	Rajasthan Gramin Bank — 225 posts (in CRP RRBs XV): SC 33, ST 25, OBC 39, EWS 19, General 109
Interview	There is no interview — this is what separates this post from the officer cadre

3 What you need

INTERESTS

- Working face to face, every day, with people from your own area
- An interest in rural credit, self-help groups and government schemes
- Care with figures, accounts and cash transactions

ABILITIES

- Numerical ability — the heaviest section in both the preliminary and the main examination
- Clerical speed and accuracy — the work itself demands exactly this
- Reasoning — 50 marks on 40 questions in the main, the most heavily weighted section

KEY SKILLS

- Handling cash transactions, deposits and withdrawals
- Data entry on the bank's core banking system
- Maintaining passbooks, cheques and records
- Opening accounts and checking KYC documents
- Explaining schemes and forms to customers — often in their own dialect

4 How to get there

- 1 Take a degree in any discipline — Arts, Commerce, Science, Agriculture, any. There is no minimum percentage condition here; the degree itself is enough.
- 2 Begin practising Numerical Ability and Reasoning in the final year of the degree itself. The preliminary examination contains only these two sections.
- 3 Worry less about the local-language condition: anyone who has studied Hindi in Class 8 or above is considered proficient for Rajasthan. It reads like a barrier but for a Rajasthan student it is not one.
- 4 Choose the State in the application with care — the merit list is drawn State-wise, so this single choice decides who you compete against.
- 5 IBPS conducts free Pre-Exam Training (PET) in November. Remember to opt for it while applying.



Applications are made only at ibps.in. For CRP RRBs XV, online registration ran from September 01, 2026 to September 21, 2026.

MAIN EXAMS

- Selection is by a two-stage online objective examination and there is no interview. The preliminary has only two sections — Reasoning, 40 questions for 40 marks in 25 minutes; and Numerical Ability, 40 questions for 40 marks in 20 minutes. In all, 80 questions, 80 marks, 45 minutes. Minimum cut-off marks must be secured in both tests.
- The main examination is 200 questions, 200 marks and 120 minutes across five sections: Reasoning, 40 questions for 50 marks (30 minutes); Computer Knowledge, 40 questions for 20 marks (15 minutes); General Awareness, 40 questions for 40 marks (15 minutes); Language, 40 questions for 40 marks (30 minutes); and Numerical Ability, 40 questions for 50 marks (30 minutes). Note that the number of questions is the same in all five but the weight is not — 40 reasoning questions carry 50 marks while 40 computer questions carry only 20. Preparation should follow that weighting.
- There is negative marking in the objective tests — one fourth of the marks for a question is deducted for each wrong answer. Nothing is deducted for a question left blank. This differs from those Rajasthan examinations which deduct even for unattempted questions. So the strategy is the reverse: a question you are not confident about is better left alone.
- And here is the thing that should change the direction of preparation, stated in the notification's own words: for the post of Office Assistant, the final merit list is prepared from the marks of the online main examination alone. The preliminary is a screening test only — clearing its cut-off is enough, and effort spent beyond that adds nothing to the merit list. A candidate who spends months treating the preliminary as the goal is putting the work in the wrong place.
- In the language section of the main examination the candidate chooses — English Language or Hindi Language, each 40 questions for 40 marks. This is the most useful feature of the examination and it is not found in the general bank recruitments, where English is compulsory. For a Hindi-medium student in Rajasthan it means that the section they regard as their greatest weakness is one they need not sit at all.
- For a Rajasthan candidate the medium of examination is available in both English and Hindi, and the participating bank is Rajasthan Gramin Bank, with its head office at Jaipur and Hindi as the specified language.

- This page is written from the CRP RRBs XV notification, in which registration ran from September 1 to 21, 2026, Pre-Exam Training is set for November 2026, the preliminary for November/December 2026, the main for December 2026/February 2027 and provisional allotment for February/March 2027. The dates are given to date the source; when a fresh advertisement opens, take the vacancies, the dates and the reckoning date from that one.

5 Where to study

ONLINE

- IBPS — official website, notifications and results — All India (<https://www.ibps.in/>)
- IBPS — CRP RRBs XV notification (the source of this page) — All India (<https://www.ibps.in/wp-content/uploads/CRP-RRBs-XV-notification.pdf>)
- NABARD — the institution that supervises Regional Rural Banks — All India (<https://www.nabard.org/>)

FEES

There is no separate cost of study — the qualification is a degree in any discipline, available at very low fees in a government college. The examination fee, as stated in the notification, is ₹175 (inclusive of GST) for SC/ST/PwBD/ESM candidates and ₹850 (inclusive of GST) for all others. Bank transaction charges for online payment are borne by the candidate.

SCHOLARSHIPS

- Mukhyamantri Anuprati Coaching Yojana (free coaching, apply via SSO) (<https://sso.rajasthan.gov.in/signin>)
- National Scholarship Portal — central and state scholarships for graduation (<https://scholarships.gov.in/>)

6 What the work is like

WHO HIRES

- Rajasthan Gramin Bank — the Regional Rural Bank for Rajasthan, head office at Jaipur
- Other Regional Rural Banks across the country, if the candidate chooses another State

DEMAND (2026)

This is the largest of the banking recruitments recorded on this portal. CRP RRBs XV carries 225 Office Assistant posts for Rajasthan Gramin Bank alone, and the recruitment comes almost every year. Because the merit list is drawn State-wise, the real chance here for a student from rural Rajasthan is better than in any all-India bank examination.

7 Career growth

- 1 Office Assistant (Multipurpose) — the clerical-grade entry post
- 2 Officer Scale-I through the internal promotion examination
- 3 Officer Scale-II (Manager) and Branch Manager
- 4 Officer Scale-III and above — regional and head office posts

EARNINGS

Starting	विज्ञप्ति वेतन नहीं छापती; वेतनमान सम्बंधित क्षेत्रीय ग्रामीण बैंक तय करता है और सामान्यतः सार्वजनिक क्षेत्र के बैंकों के लिपिक वेतनमान के अनुरूप रहता है
Mid level	पदोन्नति पर अधिकारी संवर्ग के वेतनमान में
Senior level	शाखा प्रबंधक एवं उससे ऊपर के अधिकारी वेतनमान में

One thing should be said plainly here: the CRP RRBs XV notification states no pay scale and no emoluments. IBPS only conducts the examination; appointment and pay belong to the Regional Rural Bank concerned. So no figure is given on this page — filling in a number the source does not carry is not how this portal works. For the correct figure, see Rajasthan Gramin Bank's own notice.

8 The good parts · The challenges

The good parts

- The posts are many — 225 for Rajasthan Gramin Bank alone — and the merit list is State-wise, so the competition is not with the whole country
- No interview. Selection is entirely by written examination, where contacts and recommendation count for nothing
- In the main examination the Hindi paper may be chosen in place of English
- The posting stays within Rajasthan — there is no all-India transfer
- The local-language condition is no barrier for a Rajasthan student: having studied Hindi in Class 8 or above counts as proficiency

The challenges

- This is a clerical-grade post, not an officer-grade one. Becoming an officer means taking the internal promotion examination or sitting the separate Officer Scale-I recruitment.
- The notification does not state pay — appointment and salary belong to the RRB concerned, not to IBPS
- The whole process is long: about six months from the September application to the March provisional allotment
- A quarter mark is deducted for a wrong answer, so guessing is costly
- Branches are mostly in small towns and villages — not suited to a student who wants to live in a big city

9 If this route does not work out

One exam or one attempt does not close the door. The same subjects also open these routes — entry is usually easier, and you can return to this field later.

- Junior Associate (Customer Support & Sales) — State Bank of India, Clerical Cadre
- Development Assistant / Development Assistant (Hindi) — NABARD
- Customer Service Associate (Clerical Cadre) — Public Sector Banks, through IBPS

10 Sources & further reading

1. IBPS — the official website, where notifications and results are published — <https://www.ibps.in/>
2. CRP RRBs XV notification — the source of this page — <https://www.ibps.in/wp-content/uploads/CRP-RRBs-XV-notification.pdf>
3. Office Assistants (Multipurpose) — online application — <https://ibpsreg.ibps.in/rrboaxvaug26/>
4. NABARD — supervisor of the Regional Rural Banks — <https://www.nabard.org/>