



SAARTHI • सारथी

करियर मार्गदर्शन पोर्टल • Career Guidance Portal
"सही मार्गदर्शन, उज्ज्वल भविष्य"

करियर शीट • CAREER SHEET

RRB NTPC (Under Graduate) — Junior Clerk, Accounts Clerk, Trains Clerk and Commercial cum Ticket Clerk

आर.आर.बी. एन.टी.पी.सी. (अवर स्नातक) — जूनियर क्लर्क, अकाउंट्स क्लर्क, ट्रेन्स क्लर्क
एवं कमर्शियल कम टिकट क्लर्क

6 Sept 2026

The Indian Railways' Non-Technical Popular Categories (NTPC) are among the few large government recruitments a student can sit straight after Class 12, without waiting for a degree. At this Under Graduate level there are four...

राजकीय उच्च माध्यमिक विद्यालय, जेठन्तरी

Govt. Sr. Sec. School, Jethantri • ब्लॉक समदड़ी • बालोतरा (Block Samdari • Balotra)

www.gsssjetthantri.in • career.gsssjetthantri.in



सुशील कुमार शर्मा

प्रधानाचार्य, रा.उ.मा.वि. जेठन्तरी • मास्टर ट्रेनर
Principal, GSSS Jethantri • Master Trainer



श्री चेनाराम चौधरी

प्रधानाचार्य, डाइट बाड़मेर
Principal, DIET Barmer



श्रीमती संघमित्रा

वरिष्ठ व्याख्याता, डाइट बाड़मेर (सहयोग)
Sr. Lecturer, DIET Barmer (Support)



भरत चौधरी

अभिकल्पना व विकास • व्याख्याता (इतिहास)
Designed & developed • Lecturer
(History)

विशेष धन्यवाद • SPECIAL THANKS



सुरेन्द्र सिंह राठोड़

व्याख्याता (इतिहास) • रा.उ.मा.वि. कानाना



सुरेश कुमार सैन

व्याख्याता (भूगोल) • रा.उ.मा.वि. रामसीन मूंगड़ा



वनिता कुमारी

व्याख्याता (इतिहास) • रा.उ.मा.वि. रामसीन मूंगड़ा



कमलेश चौधरी

व्याख्याता (राजनीति विज्ञान) • रा.उ.मा.वि. टापरा

करियर मार्गदर्शन कार्यशाला, डाइट बाड़मेर (14-17 जुलाई 2026) में विकसित व लोकार्पित
Developed & unveiled at the Career Guidance Workshop, DIET Barmer (14-17 July 2026)

यह एक स्वतंत्र परियोजना है, जो सरकार की आधिकारिक करियर-मार्गदर्शन सामग्री पर आधारित है। • An independent project based on the Government's official career-guidance content.

1 About this career

The Indian Railways' Non-Technical Popular Categories (NTPC) are among the few large government recruitments a student can sit straight after Class 12, without waiting for a degree. At this Under Graduate level there are four posts: Commercial cum Ticket Clerk, Accounts Clerk cum Typist, Junior Clerk cum Typist and Trains Clerk. CEN 07/2025 carries 3058 posts in all across every Railway Recruitment Board. The qualification is Class 12 (10+2) with not less than 50% in the aggregate — and here is the condition few people know: the 50% is not insisted upon for SC/ST candidates, Persons with Benchmark Disabilities and Ex-servicemen, nor for anyone holding a qualification HIGHER than Class 12. So a student who scored 45% in Class 12 and then finished a degree is eligible too.

2 At a glance

Minimum qualification	Class 12 (+2 stage) or its equivalent with not less than 50% marks in the aggregate. The 50% is not insisted upon for SC/ST candidates, Persons with Benchmark Disabilities, Ex-servicemen, or candidates who possess a qualification higher than Class 12. For Junior Clerk cum Typist and Accounts Clerk cum Typist, typing proficiency in English or Hindi on a computer is essential
Recruiting body	Railway Recruitment Boards (RRBs), Ministry of Railways — RRB Ajmer for Rajasthan
Posts	3058 in all across every RRB in CEN 07/2025. Four posts: Commercial cum Ticket Clerk (Level 3), and Accounts Clerk cum Typist, Junior Clerk cum Typist and Trains Clerk (all Level 2)
Starting salary	₹19,900 a month as initial pay (7th CPC) for the three Level 2 posts, plus dearness, house rent and transport allowances. Commercial cum Ticket Clerk sits at Level 3
Interview	No interview. Selection is entirely by computer based tests and, for two of the posts, a typing test

3 What you need

INTERESTS

- Work connected with railway stations, tickets, reservations and passengers
- Care with records, accounts and office routine
- A permanent government job that does not mean waiting for a degree

ABILITIES

- Mathematics — number system, percentage, ratio, time and work, interest, profit and loss, mensuration
- Typing speed and accuracy — a compulsory stage for two of the posts
- General intelligence and reasoning — series, coding-decoding, syllogism, data sufficiency

KEY SKILLS

- Issuing tickets, handling reservations and passenger enquiries
- Keeping accounts and records
- Typing on a computer — 30 words a minute in English or 25 in Hindi
- Records connected with goods trains and haulage (Trains Clerk)

4 How to get there

- 1 Pass Class 12 in any stream — Arts, Commerce, Science, Agriculture, any. There is no subject condition, only the 50% aggregate.
- 2 If Class 12 came in under 50%, the route is not closed: finish a degree and the 50% condition no longer applies, because you then hold a qualification higher than Class 12. For SC/ST candidates, Persons with Benchmark Disabilities and Ex-servicemen it does not apply in any case.
- 3 Learn to type, and decide this early. Two posts — Junior Clerk cum Typist and Accounts Clerk cum Typist — require a typing test, taken without editing tools and without spell check.
- 4 For those typing in Hindi, Kruti Dev and Mangal fonts are provided, and the Hindi requirement is 25 words a minute against 30 in English. For a Hindi-medium student that is the easier of the two.
- 5 Begin practising Mathematics and General Intelligence and Reasoning alongside Class 12 — the standard of the first-stage test conforms to the educational standard prescribed for the post, which is Class 12.
- 6 Apply only through an official RRB website, and only one RRB may be chosen. Multiple applications lead to the rejection of all of them — the notification is strict about this.

MAIN EXAMS

- Selection has four stages — a 1st Stage Computer Based Test (CBT), a 2nd Stage CBT, a Computer Based Typing Skill Test where applicable, and Document Verification with a Medical Examination. There is no interview — selection is made strictly on merit on the basis of these stages.
- There is negative marking, and it differs from the IBPS bank examinations: one third of a mark is deducted for each wrong answer, not one fourth. The rule is the same in both stages. A candidate who guesses out of habit formed in bank preparation loses more here.
- The number of candidates shortlisted for the 2nd Stage is up to 15 times the community-wise vacancies notified against that RRB. For the typing skill test, 8 times the vacancies in each community are called. Where the test is held in multiple sessions, the marks are normalised.
- Two figures are deliberately absent from this page, and the reason should be stated. The publicly available copy of this CEN is a scan, and the small tables carrying the number of questions, the examination duration and the age band could not be read from it. These are exactly the numbers that would do most harm if guessed, so they have been left out. All three are in the CEN itself — open the notification through the reference link below and read para 5.1 (age) and paras 13.1 and 13.2.1 (question count and duration). Age is reckoned as on January 01, 2026, which the notification states clearly.
- The 1st Stage CBT is common to every post in this CEN and has three sections — General Awareness, Mathematics, and General Intelligence and Reasoning. Each question carries one mark. This stage is of screening nature: its normalised score is used to shortlist candidates for the 2nd Stage. The 2nd Stage CBT is likewise common to all the posts.
- The minimum qualifying percentages are set community-wise — UR and EWS 40%, OBC (non creamy layer) 30%, SC 30% and ST 25%. For PwBD candidates these may be relaxed by 2 marks where there is a shortage of PwBD candidates against the posts reserved for them.
- The typing skill test applies only to Junior Clerk cum Typist and Accounts Clerk cum Typist, and it is of qualifying nature only — the marks obtained in it are not added for making merit. A candidate must be able to type 30 words a minute in English or 25 in Hindi on a personal computer, without editing tools and without spell check. Kruti Dev and Mangal fonts are provided for Hindi. The final merit is drawn on the 2nd Stage CBT performance alone.
- This page is written from CEN No. 07/2025, Non-Technical Popular Categories (Under Graduate), for which the last date for the online application was November 27, 2025 at 23:59 hours. The examination fee is ₹500, of which ₹400 is refunded less bank charges on appearing in the 1st Stage CBT; for SC, ST, Ex-servicemen, PwBD, female, transgender, minority and Economically Backward Class candidates the fee is ₹250, refunded on appearing.

5 Where to study

ONLINE

- RRB Ajmer — the Railway Recruitment Board for Rajasthan — Ajmer, Rajasthan (<https://rrbajmer.gov.in/>)
- Railway Recruitment Boards — the unified national portal — All India (<https://rrb.indianrailways.gov.in/>)
- RRB Apply — the common online application portal — All India (<https://www.rrbapply.gov.in/>)

FEES

There is no separate cost of study — the qualification is Class 12, which a government school provides free or at a nominal fee. Learning to type costs little and can be done at any computer centre or common service centre. The examination fee is ₹500 of which ₹400 is refunded on appearing in the first stage, and ₹250 for the reserved categories and for women, refunded in full — so for a candidate who actually sits the test the real cost is very small.

SCHOLARSHIPS

- Mukhyamantri Anuprati Coaching Yojana (free coaching, apply via SSO) (<https://sso.rajasthan.gov.in/signin>)
- National Scholarship Portal — post-matric scholarships (<https://scholarships.gov.in/>)

6 What the work is like

WHO HIRES

- Indian Railways — the country's largest employer, recruiting through the Railway Recruitment Boards

DEMAND (2026)

This is one of the very few large recruitments open to a Class 12 pass — 3058 posts in CEN 07/2025. A graduate-level NTPC recruitment (CEN 06/2025) runs alongside it, carrying posts such as Station Master, Goods Train Manager, Senior Clerk and Junior Accounts Assistant at higher pay. A student now in Class 12 should sit this Under Graduate recruitment and, after finishing a degree, the graduate one too — the preparation for the two is nearly the same.

7 Career growth



Junior Clerk cum Typist / Accounts Clerk cum Typist / Trains Clerk — Level 2, initial pay ₹19,900

- 2 Commercial cum Ticket Clerk — Level 3
- 3 Senior Clerk and Chief Clerk through departmental examination and promotion
- 4 Supervisory posts beyond that — Office Superintendent and equivalent

EARNINGS

Starting	वेतन स्तर 2 के पदों के लिए आरंभिक वेतन ₹19,900 प्रति माह (सातवाँ वेतन आयोग), साथ में महुँगाई भत्ता एवं अन्य भत्ते
Mid level	विभागीय पदोन्नति पर वरिष्ठ क्लर्क एवं मुख्य क्लर्क के वेतन स्तर में
Senior level	पर्यवेक्षकीय पदों के वेतन स्तर में

The ₹19,900 figure is from the notification's own post-wise table (Annexure A) and is the initial pay at Level 2 of the 7th Central Pay Commission. It is basic pay only — dearness, house rent and transport allowances come on top, so the amount in hand is considerably more. The Commercial cum Ticket Clerk sits at Level 3, so its initial pay is higher. Railway staff also receive benefits such as travel passes.

8 The good parts · The challenges

The good parts

- Can be sat straight after Class 12 — no waiting for a degree
- 3058 posts, and no interview — selection entirely by written test
- Under 50% in Class 12 still qualifies once a degree is finished; and the condition does not apply at all to SC/ST, PwBD and Ex-servicemen
- The typing test may be taken in Hindi, and the Hindi speed requirement (25 wpm) is lower than English (30)
- The posting stays in the Railway zone opted for — a good chance of remaining near home

The challenges

- This is a clerical-grade post and Level 2 starts at ₹19,900 — lower than the graduate-level NTPC posts
- One third of a mark is deducted for a wrong answer, harsher than the one fourth of the bank examinations
- Two of the posts require a typing test, taken without spell check or editing tools
- Station work runs in shifts, including night duty
- More than one application leads to all of them being rejected, and can mean debarment from future examinations
- The whole process is long — several stages and many months from application to appointment

9 If this route does not work out

One exam or one attempt does not close the door. The same subjects also open these routes — entry is usually easier, and you can return to this field later.

- SSC CHSL — Combined Higher Secondary (10+2) Level Examination
- RRB Level 1 Posts — Track Maintainer, Pointsman and Assistants (commonly called "Railway Group D")
- Police Constable

10 Sources & further reading

1. CEN 07/2025 — Non-Technical Popular Categories (Under Graduate), the source of this page — [https://rrbajmer.gov.in/Uplod_PDF/CEN%2007-2025-NTPC%20\(Under%20Graduate\)%20English_compressed-638971975510934173.pdf](https://rrbajmer.gov.in/Uplod_PDF/CEN%2007-2025-NTPC%20(Under%20Graduate)%20English_compressed-638971975510934173.pdf)
2. RRB Ajmer — the Railway Recruitment Board for Rajasthan — <https://rrbajmer.gov.in/>
3. Railway Recruitment Boards — the unified national portal — <https://rrb.indianrailways.gov.in/>
4. RRB Apply — the online application portal — <https://www.rrbapply.gov.in/>