



SAARTHI - सारथी

करियर मार्गदर्शन पोर्टल · Career Guidance Portal

"सही मार्गदर्शन, उज्ज्वल भविष्य।"

करियर शीट · CAREER SHEET

मेडिकल ट्रांसक्रिप्शनिस्ट

A medical transcriptionist converts doctors' audio recordings into accurate written medical reports. It is an accessible career you can enter with a certificate course, and it offers a genuine work-from-home option.



Scan for everything on this career

Salary, exams, colleges, the routes in and the steps after — all on the portal.

career.gsssjethantri.in/#/career/medical-transcriptionist

राजकीय उच्च माध्यमिक विद्यालय, जेठन्तरी

Govt. Sr. Sec. School, Jethantri · ब्लॉक समदड़ी · बालोतरा (Block Samdari · Balotra)

www.gsssjethantri.in · career.gsssjethantri.in



सुशील कुमार शर्मा

प्रधानाचार्य, रा.उ.मा.वि. जेठन्तरी · मास्टर ट्रेनर
Principal, GSSS Jethantri · Master Trainer



श्री चेनाराम चौधरी

प्रधानाचार्य, डाइट बाड़मेर
Principal, DIET Barmer



श्रीमती संघमित्रा

वरिष्ठ व्याख्याता, डाइट बाड़मेर (सहयोग)
Sr. Lecturer, DIET Barmer (Support)



भरत चौधरी

अभिकल्पना व विकास · व्याख्याता (इतिहास)
Designed & developed · Lecturer (History)

विशेष धन्यवाद · SPECIAL THANKS



सुरेन्द्र सिंह राठौड़

व्याख्याता (इतिहास) · रा.उ.मा.वि. कानाना



सुरेश कुमार सैन

व्याख्याता (भूगोल) · रा.उ.मा.वि. रामसीन मूंगड़ा



वनिता कुमारी

व्याख्याता (इतिहास) · रा.उ.मा.वि. रामसीन मूंगड़ा



कमलेश चौधरी

व्याख्याता (राजनीति विज्ञान) · रा.उ.मा.वि. टापरा

करियर मार्गदर्शन कार्यशाला, डाइट बाड़मेर (14-17 जुलाई 2026) में विकसित व लोकार्पित
Developed & unveiled at the Career Guidance Workshop, DIET Barmer (14-17 July 2026)

यह एक स्वतंत्र परियोजना है, जो सरकार की आधिकारिक करियर-मार्गदर्शन सामग्री पर आधारित है। · An independent project based on the Government's official career-guidance content.

1 About this career

A medical transcriptionist converts doctors' audio recordings into accurate written medical reports. It is an accessible career you can enter with a certificate course, and it offers a genuine work-from-home option.

2 At a glance

Minimum qualification	Class 12 + certificate/diploma
Course duration	3 months – 1 year
Avg. salary	₹15,000–₹55,000/month
Work mode	Desk job / work-from-home

3 What you need

INTERESTS

- Interest in the human body and medical terminology
- Working independently and quietly
- Typing and organising information

ABILITIES

- Fast and accurate typing
- Sharp attention to detail
- Good listening skills and command of English

KEY SKILLS

- Knowledge of medical terminology and anatomy
- Typing speed (at least 40–60 WPM)
- Grammar and proofreading
- Time management and meeting deadlines
- English listening and writing proficiency
- Using transcription software and EHR systems
- Confidentiality and data security (HIPAA awareness)

4 How to get there

- 1 Complete 10+2 in any stream (Science is helpful).
- 2 Build strong English and typing skills.
- 3 Take a certificate or diploma in medical transcription.
- 4 Practise medical terminology and transcription software.
- 5 Start with a hospital, BPO or freelance platform; move to work-from-home with experience.

MAIN EXAMS

- No mandatory entrance exam; skill-based certification.

5 Where to study

GOVERNMENT INSTITUTES

- Armed Forces Medical College (AFMC) — Pune (<https://www.afmc.nic.in>)
- IGNOU (distance/skill programmes) — Pan-India (<https://www.ignou.ac.in>)

PRIVATE INSTITUTES

- Garware Institute of Career Education & Development (GICED) — Mumbai
- Asian Institute of Medical Sciences (transcription training) — Chennai
- TransTech / MT training institutes — Bengaluru

ONLINE

- Udemy – Medical Transcription — Online (<https://www.udemy.com/topic/medical-transcription/>)
- Coursera – Clinical Terminology — Online (<https://www.coursera.org>)

FEES

Certificate/diploma fees range from about ₹14,000 to ₹1,50,000, depending on the institute and duration.

SCHOLARSHIPS

- National Scholarship Portal (NSP) (<https://scholarships.gov.in>)
- Rajasthan SSO / Mukhyamantri Uchch Shiksha Chhatravriti (<https://sso.rajasthan.gov.in>)
- Buddy4Study (<https://www.buddy4study.com>)
- Vidya Lakshmi Education Loan (<https://www.vidyalakshmi.co.in>)

6 What the work is like

WHERE YOU WORK

Hospitals, diagnostic centres, medical BPO/KPO firms, doctors' clinics, and from home (freelance).

WORK CULTURE

Mostly a desk job. Around 40 hours/week in an organisation; flexible hours if freelancing. Also well-suited to persons with disabilities.

WHO HIRES

- Hospitals and multi-speciality clinics
- Healthcare BPO and KPO firms
- Insurance and medical billing companies
- Medical transcription/scribing companies
- Diagnostic and radiology centres
- Freelance/online platforms

DEMAND (2026)

Steady demand as healthcare and medico-legal documentation grows. With AI/speech-to-text, the role is shifting toward 'medical editor/scribe', so editing and accuracy skills are increasingly valuable.

7 Career growth

- 1 Junior Medical Transcriptionist
- 2 Medical Transcriptionist / Editor
- 3 Senior Transcriptionist / QA
- 4 Team Lead / Project Manager

EARNINGS

Starting	₹15,000/माह
Mid level	₹30,000/माह
Senior level	₹55,000+/माह

Pay depends on experience, typing speed and employer. Freelancers may be paid per line/hour.

8 The good parts · The challenges

The good parts

- Low-cost, quick entry; work-from-home possible.
- Flexible hours and freelance opportunities.
- Accessible to everyone, including persons with disabilities.

The challenges

- Long sitting hours and repetitive work.
- Pressure for high accuracy; small errors can be serious.
- AI tools are reshaping the role—continuous upskilling is needed.

9 Real-life journeys

Dr. Meena Savashe

Senior Medical Transcriptionist, MT India (Mumbai)

A BAMS doctor who moved into medical transcription and rose to senior transcriptionist/editing supervisor, calling it a great learning experience for a doctor.

EducationWorld · <https://educationworld.in/medical-transcription-bright-future-for-medical-transcriptionists/>

Raman Kumar

Founder & former CEO, CBay Systems

A former IRS officer who founded medical-transcription firm CBay Systems in 1998 and grew it into a major BPO.

Business Standard · https://www.business-standard.com/article/technology/raman-kumar-of-cbay-turns-angel-investor-112112000053_1.html

10 Sources & further reading

1. Rajasthan Career Guidance Portal — <https://cg.rajasthan.gov.in/careerguidance>
2. National Scholarship Portal — <https://scholarships.gov.in>
3. PayScale – Medical Transcriptionist (India) — https://www.payscale.com/research/IN/Job=Medical_Transcriptionist/Salary
4. AFMC Pune — <https://www.afmc.nic.in>



And 770+ more careers — the whole portal

Interest and aptitude tests, government jobs, skill courses and a CV builder — free, no login, and it works offline.

career.gsssjethantri.in