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करियर शीट • CAREER SHEET

छात्रावास अधीक्षक (अल्पसंख्यक मामलात विभाग, राजस्थान)

The Minority Affairs Department runs hostels for students from minority communities who come away from home to study, and the Hostel Superintendent is in charge of them — food, health, discipline, scholarship records and the...



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श्री चेनाराम चौधरी

प्रधानाचार्य, डाइट बाड़मेर
Principal, DIET Barmer



श्रीमती संघमित्रा

वरिष्ठ व्याख्याता, डाइट बाड़मेर (सहयोग)
Sr. Lecturer, DIET Barmer (Support)



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वनिता कुमारी

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व्याख्याता (राजनीति विज्ञान) • रा.उ.मा.वि. टापरा

करियर मार्गदर्शन कार्यशाला, डाइट बाड़मेर (14-17 जुलाई 2026) में विकसित व लोकार्पित
Developed & unveiled at the Career Guidance Workshop, DIET Barmer (14-17 July 2026)

यह एक स्वतंत्र परियोजना है, जो सरकार की आधिकारिक करियर-मार्गदर्शन सामग्री पर आधारित है। • An independent project based on the Government's official career-guidance content.

1 About this career

The Minority Affairs Department runs hostels for students from minority communities who come away from home to study, and the Hostel Superintendent is in charge of them — food, health, discipline, scholarship records and the upkeep of the building. Under the 2017 service rules, recruitment to this post is made by inviting applications and holding a written examination, and the CET Rules 2022 place it at the Senior Secondary level of CET. One thing to be clear about — the Social Justice Department's Hostel Superintendent Grade-II is a different post, under different rules and with a different age band.

2 At a glance

Minimum qualification	Senior Secondary (or Higher Secondary under the old scheme) + a computer qualification ("O" Level, COPA/DPCS, a diploma in computers or RS-CIT) + CET Senior Secondary Level
Recruiting body	Rajasthan Staff Selection Board (RSSB), Jaipur
Age limit	18 years for the Subordinate Service posts, upper limit 40 (the State Service posts start at 21) — the upper limit is relaxed for reserved categories and for women (detail below)
Starting salary	Pay matrix level not officially confirmed — see the advertisement
Demand	Posts in the department's minority hostels; a full advertisement was issued in 2024

3 What you need

INTERESTS

- Working with children and adolescents
- An interest in widening access to education

- Running an establishment and handling its records

ABILITIES

- Dealing sensitively with students from varied backgrounds
- Staying calm and deciding in an emergency
- Transparency in accounts and records

KEY SKILLS

- Managing hostel food, the mess and its quality
- Keeping admission, attendance and scholarship records
- Knowing the minority welfare scholarships and schemes
- Using departmental portals and making online entries on a computer
- Coordinating between parents, the school and the department
- Looking after the building, power and water, and security
- Building a disciplined atmosphere for study

4 How to get there

- 1 Pass Class 12 in any stream.
- 2 Qualify the RSSB CET Senior Secondary Level — the CET Rules 2022 place this post at that level. The Graduate-level CET is not the one for this post.
- 3 Get the computer qualification — the rules accept an "O" or Higher Level Certificate Course, COPA/DPCS, a diploma in Computer Science or Computer Applications, a polytechnic diploma in Computer Science & Engineering, or RS-CIT from VMOU Kota. It is not optional; it is the second half of the qualification.
- 4 Apply online through the SSO portal and sit the written examination — under rule 23 this post is filled by written examination.
- 5 After document verification, join at a hostel.

MAIN EXAMS

- CET Senior Secondary Level (RSSB) — the Minority Affairs Department's Hostel Superintendent is named in Schedule-II of the CET Rules 2022. The score stays valid for 3 years.
- The written examination — under rule 23 of the 2017 service rules, applications for direct recruitment to this post are invited by the Commission, Board or Appointing Authority, and the post is filled by written examination.

- The examination scheme (Schedule-III under rule 23) — a written paper of 100 marks, 2 hours, with multiple-choice questions. Subjects and marks — General Hindi 15, Maths 15, Computer 10, and General Knowledge with special reference to the social aspects, geography, history and culture of Rajasthan, 60.
- Relaxation in the upper age limit — 5 years for male candidates of the Scheduled Castes, Scheduled Tribes, Backward Classes, More Backward Classes and Economically Weaker Sections; 5 years for women candidates of the General category; and 10 years for women candidates of those same categories. Which means plainly that the bare figure printed against a post understates a reserved-category woman's eligibility by a decade — if you are in that category, work out your eligibility only after adding the relaxation. In Rajasthan, 30% of the posts in direct recruitment are reserved category-wise for women candidates. Widows and divorced women have no upper age limit at all — the rules say it in those words. It is Rule 13(9) of the Rajasthan State and Subordinate Services (Direct Recruitment by Combined Competitive Examination) Rules 1999, it appears again as the same proviso in the Rajasthan Medical & Health Subordinate Service Rules, and RPSC advertisements reproduce it. A widow must furnish a certificate of the death of her husband from the competent authority, and a divorced woman the proof of divorce. The exact terms of relaxation and reservation are given in that recruitment's own advertisement.
- Standard and minimum marks — the paper is of senior secondary standard except for maths, which is of secondary standard. A candidate who fails to obtain a minimum of 40% is not eligible for appointment to the post — the rules say so expressly.

5 Where to study

GOVERNMENT INSTITUTES

- Government Senior Secondary Schools — Class 12 in any stream — In every block

- Government colleges of Rajasthan — for a degree, if the advertisement asks for one — In every district (<https://hte.rajasthan.gov.in/>)
- Government ITI — COPA / DPCS trade, for the computer certificate — All districts of Rajasthan

ONLINE

- अल्पसंख्यक मामलात विभाग, राजस्थान — Hostels, scholarships and departmental schemes (<https://minority.rajasthan.gov.in/>)
- राजस्थान अल्पसंख्यक मामलात (राज्य एवं अधीनस्थ) सेवा नियम, 2017 — The primary document governing this post (https://dop.rajasthan.gov.in/writereaddata/modulCategory/202310060535512490071minority2017_merged)
- आर.एस.एस.बी. — पिछले प्रश्न-पत्र, उत्तर कुंजी व पाठ्यक्रम (निःशुल्क) — The Staff Selection Board's own site — the most reliable free preparation material there is (https://rsmssb.rajasthan.gov.in/show_archived?menuName=Xj4lCb9vGxpQnfls%2FxlZ2g%3D%3D)
- विभागीय सेवा नियम (कार्मिक विभाग) — पद की योग्यता व आयु मूल दस्तावेज़ में पढ़ें — The Department of Personnel publishes the service rules for every cadre. Read these before any coaching material — qualification, age and the method of recruitment are settled here and nowhere else. (<https://dop.rajasthan.gov.in/>)
- स्वयं (SWAYAM) — भारत सरकार के निःशुल्क ऑनलाइन कोर्स — Free (<https://swayam.gov.in/>)
- राष्ट्रीय डिजिटल पुस्तकालय (NDLI) — Free books and study material (<https://ndli.iitkgp.ac.in/>)
- एन.सी.ई.आर.टी. — निःशुल्क पाठ्यपुस्तकें — The foundation for general knowledge, maths and science (<https://ncert.nic.in/>)

FEES

Schooling to Class 12 at a government school is close to free, and graduation at a government college costs roughly Rs 3,000 - 15,000 a year. CET and the written examination cost a few hundred rupees, with a concession for reserved categories. Students from minority communities can bring the cost of study down through the National Scholarship Portal and the state's minority welfare schemes — run by the very department this post belongs to.

SCHOLARSHIPS

- Mukhyamantri Anuprati Coaching Yojana (free coaching, apply via SSO) (<https://sso.rajasthan.gov.in/signin>)
- Rajasthan Social Justice and Empowerment Dept scholarships (<https://sje.rajasthan.gov.in/>)
- National Scholarship Portal (NSP) (<https://scholarships.gov.in/>)
- Buddy4Study scholarship search (<https://www.buddy4study.com>)

6 What the work is like

WHERE YOU WORK

The boys' and girls' hostels and residential schools of the Minority Affairs Department, usually at a district or tehsil headquarters. Some hostels are for college-level students.

WORK CULTURE

The superintendent usually lives in the hostel compound and has to be available at night too. Record work becomes heavy at the start of the session and around admission and scholarship deadlines. The students come from varied backgrounds, so both sensitivity and even-handedness are needed. Women superintendents are appointed to the girls' hostels.

WHO HIRES

- Minority Affairs Department, Government of Rajasthan
- The Rajasthan Minorities Finance and Development Cooperative Corporation
- Minority residential schools and institutions linked to madarsa education
- The department's boys' and girls' hostels
- District minority welfare offices
- Educational institutions attached to the Waqf Board

DEMAND (2026)

The department runs hostels for minority students across the state and a superintendent's post is sanctioned at each. The board issued a full advertisement for this post in 2024, so the recruitment is live. This cadre is smaller than the Social Justice Department's hostel cadre, so the number of posts is smaller too — but because the CET level is Senior Secondary, it is open to students without a degree as well, provided the advertisement's qualification is met. One thing to be clear about — the "demand" described above counts posts, not your chance of getting one. Selection is by open competition and the number of applicants runs to many times the number of posts, so most candidates are not selected in any given recruitment. That is not an argument against this career; it is an argument against making it your only plan. Keep studying or building a skill alongside your preparation, so that the year is not lost whichever way the result goes.

7 Career growth

- 1 Hostel Superintendent (on probation) — posted to a hostel
- 2 Departmental supervisory posts — the Programme Officer grade

- 3 District Minority Welfare Officer
- 4 Assistant Director and above, through promotion

EARNINGS

Starting	विज्ञप्ति में घोषित पे मैट्रिक्स स्तर के अनुसार
Mid level	₹30,000 – ₹40,000 (भत्तों सहित, कुछ वर्षों बाद)
Senior level	₹45,000 से अधिक (भत्तों सहित, पदोन्नति के बाद)

This post usually comes with departmental accommodation in the hostel compound, which does not count as cash pay but makes a large difference to expenses. The starting figure is BASIC PAY, so that it can be compared directly against other careers. Dearness allowance (60% of basic since 1 January 2026) and house rent allowance are added on top of it, so take-home pay is appreciably higher. The mid-level and senior figures are approximate monthly income including allowances, not basic pay. Note — in Rajasthan a direct recruit is a probationer-trainee for the first 2 years and is paid a fixed remuneration, not the pay scale; dearness allowance and house rent allowance are not payable in those two years (Rajasthan Service Rules, rule 7(30A)). The full pay scale applies once probation is completed. The pay matrix level for this post could not be confirmed on this page from an official document — it is not in the service rules and not in the CET Rules 2022 schedule. No level is therefore stated here. The correct figure is printed in the official advertisement for the recruitment; check it there before applying. The figures above rest on the Rajasthan 7th pay matrix, which is what applies as of 17 August 2026. The Terms of Reference of the 8th Central Pay Commission were approved on 28 October 2025 and it must report within 18 months of its constitution. State governments normally adopt a Central Pay Commission with modifications, and later than the Centre does — so Rajasthan pay will be revised too, though by how much and when is not yet settled.

8 The good parts · The challenges

The good parts

- The CET level is Senior Secondary, not Graduate — the door opens earlier
- The upper age limit is 40, far more generous than several posts on this portal
- Departmental accommodation in most cases, and direct social impact

The challenges

- The cadre is small, so the recruitment does not come round every year
- Residential responsibility and the expectation of being available at night
- A minimum of 40% is compulsory — below it a candidate is not eligible for appointment at all

9 If this route does not work out

One exam or one attempt does not close the door. The same subjects also open these routes — entry is usually easier, and you can return to this field later.

- Hostel Superintendent Grade-II (Social Justice and Empowerment Department, Rajasthan)
- Supervisor (Woman) — Integrated Child Development Services, Rajasthan
- Rural Development Specialist

10 Sources & further reading

1. Rajasthan Minority Affairs (State and Subordinate) Service Rules, 2017 (Department of Personnel) — https://dop.rajasthan.gov.in/writereaddata/modulCategory/202310060535512490071minority2017_merged.pdf
2. CET Rules 2022 — Hostel Superintendent (Minority) in Schedule-II — https://dop.rajasthan.gov.in/writereaddata/modulCategory/202307180332158017147CET-18-7-2023_merged.pdf
3. Minority Affairs Department, Government of Rajasthan — <https://minority.rajasthan.gov.in/>
4. Rajasthan Staff Selection Board (official) — <https://rssb.rajasthan.gov.in/>
5. Department of Personnel, Rajasthan — service rules — <https://dop.rajasthan.gov.in/>
6. 8th Central Pay Commission — Cabinet approval of the Terms of Reference (PIB, 28 October 2025) — <https://www.pib.gov.in/PressReleasePage.aspx?PRID=2183289>



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